

Masters School of Art

2009 -2010 Student Handbook

The true work of art is but a shadow of the divine perfection.

::: Michelangelo :::



MASTERS SCHOOL OF ART

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Philosophy:

First: God, Christ is the master artist.

Second, we stand on the shoulders of giants, as Isaac Newton said. Quality art is built on centuries of techniques anyone can learn. Rather than recreating the wheel we learn from those who have gone before us.

Third: To make masters of our students.

Faith Statement:

Masters School of Art is a non-denominational Christ centered art School. We are conservative in that we are committed to the fundamentals of Christian beliefs, the Bible, Jesus' death & resurrection, Trinity, right to life, Creationism, and salvation by grace.

We do not advocate pet doctrines or push a particular Church. Students do not have to be Christian to attend MSOA. MSOA's desire is to set strong moral values, and excellent behavior among staff and students.

Mission Statement:

Masters School of Art's mission is to build a team in the visual and performing arts. Our goal is for drawing, painting, graphics, multimedia, music, dance, drama, and film to work hand in hand; standing together supporting and strengthening one another; using arts to minister to Churches, the community and to the world.

It is the ambition of MSOA to give students an excellent art education. MSOA instructors are committed to building up each student and to development of good personal skills.

Guarantees:

Masters School of Art does not guarantee every student will become a Rembrandt. Success depends on the individual commitment to work, cooperation with teacher and classmates.

Agreement Form

___1. Support MSOA: Work with teachers, volunteer or find a way you can help us help your children. MSOA is more than a school. It's a ministry, and we put a lot of effort into the school to make it successful for your children. We strongly encourage parents to support our school to make it fun, successful and continue to be affordable

___2. Respect Policy: Words such as "stupid, idiot, or shut up" or other demeaning words will not be tolerated. Students who bully or put down another student will be sent to the office after the first warning. If the student continues the behavior MSOA will meet with the student and parents for a probation meeting. If the student continues he will be asked to leave without refunding the tuition. Students or parent who gossips, slanders or physically abuses another student or anyone at MSOA will be expelled.

___3. Students are required to dress modestly. Girl's shirts must cover their middle or tummy. Boys, we don't want to see your under shorts – in other words, no sagging. No negative or dark messages worn on shirts or tattoos. No gothic clothing or black trench coats. No black fingernail polish.

___4. Parents must notify the School when a student will be absent. Let the staff know if you are more than 30 minutes late to pick up your child. We don't leave the school until all children are picked up.

___5. No smoking, drugs or weapons on campus...severe consequences!!!

___6. Students must abide by all the rules...hall passes, respect teacher, and stay in MSOA designated area. Students can't leave the campus during classes unless taken out by parent.

___7. No alternative music ...this year we will have classical music during class...with the exception of a few classes. Alternative music will be confiscated and students will not be privileged to bring music to class.

___8. No Text messaging. Phones can't be used in class unless it is a call to or from the parent. We will allow I-pods if they are not used during class time, unless the instructor permits. I-Pods are never allowed to be shared with another student. If violated, I-pods will be taken to the office and student will not have the privilege to bring one the remainder of the term.

___9. We do not have a refrigerator for lunches. In the winter they are kept cold outside. Microwave upstairs room. No eating or drinking in the office.

___10. Students can't go in the gym without an instructor present.

_____ 11. Tuition is to be paid by the 20th of the month. If you are not able to please talk to us about a payment plan, or a time that is better for you. Those who pay early enable us to pay our bills on time.

_____ 12 Students must clean up their work space. They are not allowed to leave until classroom and their work area is clean.

_____ 13 Students are responsible for certain supplies. General supplies, pencils, paper, erasers and etc are supplied by school. Students who don't bring paints or uses the School's will be charged a extra \$10 per month. We do have some supplies in the office that can be purchased. All student purchases will be sent to parents by e-mail.

_____ 14 Lost & found will only be kept for one term. Check in computer room for lost items except for cameras, money and other similar values that can be picked up in the office.

_____ 15 Dark or questionable literature is not allowed on the grounds of MSOA.

_____ 16 One or Two pieces per class of the students art work (instructor's discretion) must be in the end of the term Revue. This is an important time for the students and the instructors to celebrate the semester's work. Your attendance at the end of term "Revue" supports MSOA staff.

_____ 17 Negative attitudes will not be permitted. We don't require involvement but we do require support of the school. If there is a legitimate complaint please take it to the office, director or instructor.

_____ 18 MSOA reserves the right to post art work (not student picture without permission, except for large group picture, without names). Student pictures will be posted with parent's permission.

Classes Start and End

The first class will start at 9 A.M. If students are late they will miss very important part of their instruction. The first class will conclude at 10:10 A.M. The second class will begin at 10:15, and so on.

The school day will end at 3:15.

School Boundaries

Masters School of Art has a large area where we can find room to move about. It is our desire to be considerate of the pre-school children. The instructors at the preschool are

Careful to who is around their children. They do not want adults or children who are not theirs to be in their area. This way they know who is supposed to be there and who is not. Respecting their boundaries is one way we can show thoughtfulness and consideration to the preschool and the Church. For this reason our students are asked to stay in MSOA designated areas. We can only use the gym when MSOA is scheduled to use it. Students are not allowed to wander around the Church. Students are not allowed to go into the fellowship hall or kitchen. Students are not allowed to use the preschool play area. Again, we want to show our appreciation to Sunnyside Foursquare Church for enabling us to have this place for art by being considerate of their guidelines for us.

School Lunches

We have a microwave on the second floor. We may bring in another one for the painting room. Our suggestion is to bring cold lunches. Once the weather turns cold we have the outside porch that will keep the lunches cooler. Please send healthy lunches for your children. A lot of sugar winds up some of the kids.

Guest Policy

All guests must sign in at the office and receive a guest pass. Visitors are welcome by appointment only. Students and parents who are checking out the school may come for an hour visit without paying a fee.

No guests unless it has been approved by the Director of Admissions. Sibling guest or any guest taking classes for one day must pay a \$30 fee. Guests who do not participate in class work must stay in the office until classes has been dismissed.

Volunteers

Most private schools request parents to volunteer to offset tuition. Masters School of Art has not raised the tuition in the last five years. In order to keep our tuition low we need the parents to work with us in fundraisers and volunteering at least once a semester.

Opportunities to Volunteer:

- Parents can volunteer by watching the kids thirty minutes at lunch in order to give the teachers a break.

- Parents can volunteer to help clean up after school or an event.
- Parents/Students can volunteer to help set up at the beginning of the day.
- Fundraisers
- School Parties
- End of term Art Exhibit and Revue.

Absences

It is important for us to know when students will be away. We would appreciate it if you would let us know if your children are ill. We take roll in class to make sure students are in class. We must pay for the instructor if your children are there are not. If you are going to be away for a few weeks you are still responsible to pay tuition. Your child's place is saved. Many of the classes have limited enrollment and waiting lists.

Lost & Found

We are amazed at the wonderful items lost and forgotten. We get designers clothing, books and personal items that need to be claimed. It is hard to send them to Goodwill and know one day you may come looking for the lost items. We don't have enough room to keep your children's things. We would appreciate it if you would stop in the office or computer lab to pick up your lost items. Thank you.

Tuition

Tuition payment is due around the 20th of the month. It helps us to be able to pay our rent and bills by the first of the month. If you prefer to send it by mail, mail it to MSOA/ P.O. Box 82, Clackamas, Oregon 97015. You can also bring it into the school office. If it doesn't work for you to pay on the 20th let Lisa Barnes know and she will work with you. If you are struggling with paying the tuition for hardship reasons let Lisa Barnes know and she will help you set up a payment plan, and work out something to make school affordable.

Masters school of Art is beginning our 6th year and we have not raised our tuition since we first begun. With rising prices we want to continue to keep the cost low. At the same time we want to bring in more talent, instructors, and offer higher-level classes.

People don't work for free or good will. People need to eat and pay their bills. For this reason we must find other creative ways to raise money rather than your tuition.

Scholarships

Scholarship applications are available in the office or downloadable on our website. We have limited funds for scholarships, and for this reason we have fundraisers in order to make it possible for everyone to have the opportunity for an art education. Laura Fishkin is the Scholarship Officer.

Fundraisers

Our success is your participation. This is about your children in making it possible for them to have the tools they need and excellent talented instructors to teach them.

- Calendars done by our own students. They make calendars from their own artwork and sell them.
- Extra Change....Jar in office helps toward scholarships.
- The end of the term review and exhibit. Invite your friends...

Let us know if you have an easy and fun way to fundraise. We can't do it all ourselves, but you can lead the way in helping us raise scholarship money.

Classes Changes

All classes are subject to change based on enrollment. We will do everything we can do to accommodate your wishes and needs. But, if we do not have enough students for a class, we cannot afford to hire a teacher for one or two students. It entirely depends on the student population to how many instructors and classes we can offer. At times due to the fact a teacher moves, sickness or other unknown reasons they can't continue to teach, we may have to close a class.

Students can only change classes the first two weeks of school and must be approved by our Director of Admissions. All parents will be notified via email of any changes the students request.

For a complete listing of our Fall classes, please visit our website.

College Level Classes

It is MSOA's vision to offer a college for the arts for students who wish to pursue an excellent career in the arts. We are offering a Masters Program for students who are interested in pursuing a trade, apprentice in fields of interest, intern in the real world and acquire business skills for success. Contact our College Director, Jeannine Kutcher if interested at jeannine@msoaonline.com.

Calendar of Events

Sept. 10th - Thursday School begins

Sept. 11th - Friday School begins

Nov. 26th & 27th - Thanksgiving Vacation

Dec. 22nd - Christmas Party, 10am–2pm (Thursday & Friday School)

Dec 24th thru Jan. 6th - Christmas/New Year's Vacation

Jan 7th - Thursday School resumes

Jan 8th - Friday School resumes

Jan. 21st & 22nd – Last Day of Thursday & Friday School

Jan. 28th – End of Term Exhibit & Revue

Feb 4th & 5th - Spring term begins

March 25th & 26th - Spring Break

May 20th & 21st - Last Day of Thursday & Friday School

May 27th - Final Exhibit & Revue