

# MASTERS SCHOOL OF ART

## *October 2017 Newsletter*



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### **Photo of the Month!**



Photography by MacKenzie Hall – Age 12

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## Spring 2018 Pre-Registration

On November 1<sup>st</sup>, we will begin pre-registration for our Spring 2018 term. There will be a pre-registration form to fill out. You will circle the classes you want to take plus one or two alternative classes. Our Spring schedule will be built off your choices. You will have until December 1st to get us your registration forms to be considered pre-registered.

Near the end of December, we will e-mail your personal class schedule once our Spring schedule is set. Families who registered for the year only need to fill out a Class Selection form. If you did not register for the year this past fall, you will need to fill out all the registration paperwork required (application, medical form, and agreement form) and pay the registration fee. Mail all this to our PO Box, or drop it off in our school office before December 1<sup>st</sup>.

Our registration forms, including our Class Selection Form for Spring 2018, will be available at our Clackamas office and available for download from our website in November.

If you have any questions about registration or enrollment, please email Lisa Barnes at [msoaonline@gmail.com](mailto:msoaonline@gmail.com).

### Crazy Hair/Crazy Hat Day

Every so often, we like to plan a special fun day for the students. One of our most favorite fun time event is our Crazy Hair/Crazy Hat Day! On Thursday, October 19<sup>th</sup> and Friday, October 20<sup>th</sup>, we will once again be having this favored, fun event.

Don your favorite, most creative hat, or create a funny hairdo to celebrate this event. A special prize will be given to the one who has the craziest and/or most creative hat/hair!

This is fun for all the students, and we give out the prize during lunch, so if you don't normally attend our lunch, we welcome you to come celebrate with us!



Past winner – Perry Wold

## Student IDs

This month we will be making ID cards for your child(ren). If you would like to order one, please place your order and pay in our school office by end of day on Friday, Oct. 13<sup>th</sup>. These IDs can be used to receive discounts from stores and local businesses around town. IDs will be ready by the end of the month.

**Student IDs are \$5 and must be paid in advance. See Pam in the office to place your order.**

## Pick up policy

Our school day ends at 3:15pm. We ask that all students be picked up NO LATER THAN 3:30pm, and must be picked up in the designated area (in rooms 131/133 and the upper level on the backside of the church). The church will be closed and locking its doors by 4pm.

We also need to remind everyone that the traffic flow around the church is one way (counter-clockwise). Please do not enter the backside of the church the wrong way. Thank you.

## Volunteering throughout the term

Fundraisers - Lunch Monitors - Hall Monitors throughout the day –

Set-up/Clean-up - Help with events and activities

**We ask for all families to please sign-up to volunteer in one area.**

**The sign-up sheet is in the office.**

## Paper Towels and Aluminum Foil

We appreciate every year when families donate at least one roll of paper towels or one box of aluminum foil. We go through a lot of these two items throughout the term and your donations help us to keep our supply fee low.

This is strictly voluntary, but anything you can give will be much appreciated! We could also use plastic spoons, forks and paper plates if you would like to help out more. Our students are often asking for these items at lunch. The Dollar Tree is a great place to get them! Thank you for your support.

## Fall 2017 Fundraiser

Our Calendar Fundraiser is about to begin! We need all our families to get behind this fundraiser. We are currently selecting artwork for our 2018 calendar. We are only selecting original artwork from our Fall 2016/Spring 2017 school terms. The calendar sample will be ready for selling purposes in early November to sell through December 8<sup>th</sup>.

There will be a form and a sample calendar for all students (one per family) to carry with them as they sell them. Each calendar will be sold for \$12 and, as always, will be filled with beautiful artwork and scripture. All proceeds will go towards our scholarship fund and help to provide needed equipment and supplies for your children. Calendar orders are due by December 8<sup>th</sup> at the latest, to give students time to sell them over Thanksgiving break, and for the orders to be available for pickup before leaving for Christmas Break. These make great Christmas presents!

There will be a first and second place prize for those who sell the most calendars, so be sure to get out there and sell, sell, sell!

## Holiday School Breaks

Mark your calendar! We will be breaking from school for the following holidays:

- Thanksgiving Break – November 23<sup>rd</sup>/24<sup>th</sup>
- Christmas Break – December 21<sup>st</sup>/22<sup>nd</sup>
- New Year's Break – December 28<sup>th</sup>/29<sup>th</sup>

### IOU

Every so often, a student will purchase supplies and/or snacks from our school office. If they don't have the money on-hand, we put their purchase on an IOU. Our office is in the process of contacting all those who have a balance due. If you do not wish for your child to purchase anything on an IOU, please let our school office know. Thank you.

### Tuition Due Dates

We would like to give everyone a reminder that tuition is due by the 20<sup>th</sup> of every month. In other words, October's tuition was due on September 20<sup>th</sup>.

Paying on time helps us to pay much of our overhead that hits us the end of the month/beginning of the month. Thank you for your attention in this matter.

## Director's Note:

### The Importance of Pre-Registering

Next month, in November, we will begin our pre-registration period. This is the time to fill out the necessary paperwork for our Spring 2018 term. If you registered for the year, you will only need to fill out the Class Selection Form, which will be available in our school office and on our website beginning in November. This is a form that lists all the potential classes we are considering for Spring. Since we build our schedule off the selections given by our pre-registered students, the more students that pre-register, the more suited the schedule will be based on our current students' desires.

If you did not register for the year this Fall, we need you to fill out all the required registration paperwork and pay the registration fee of \$35. Once all the registration paperwork is received by December 1<sup>st</sup>, we will work on putting together our Spring 2018 schedule and begin enrolling pre-registered students in December. We will open up enrollment to everyone in January, after all the pre-registered students are enrolled in their classes.

It's important to pre-register as there are many classes that fill and close to anymore enrollment during this time, especially for our smaller classes like Painting, Watercolor, and Computer classes. To better your chances of getting into the classes you want, it is best to get in on pre-registration enrollment.

All forms for pre-registration, including the Spring 2018 Class Selection Form can be found on the Admissions page of our website beginning in November.

As always, if you have any questions about registration or enrollment, please feel free to contact me anytime at [msoaonline@gmail.com](mailto:msoaonline@gmail.com). We look forward to another great term in the Spring!

~Lisa Barnes  
Director of Administration

### *Psalm 9:1-2*

*I will praise You, O LORD, with my whole heart;*

*I will tell of all Your marvelous works.*

*I will be glad and rejoice in You;*

*I will sing praise to Your name, O Most High.*