

Masters School of Art

2017 - 2018 Student Handbook

The true work of art is but a shadow of the divine perfection.
::: Michelangelo :::



Foundational Studies

Cedar Hills Baptist Church
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Introduction

Masters School of Art (MSOA) is a Christian Art School that hearkens a return to the days before modernist theory all but erased centuries of high art. While we applaud individuality, at MSOA, foundational principles are laid and a strong emphasis is placed on studying the techniques of the old masters.

MSOA offers a unique opportunity for artists and aspiring artists to study in a positive, low-pressure atmosphere. Classes are small and personal with an emphasis on individualized attention. Encouragement of students' passion for art is hoped to spur their drive toward mastery of their craft. They will be given ample opportunity to stretch their ability and to work at their own pace.

MSOA is an independent trade school dedicated to helping artists of all ages reach their full potential. It is our desire to see each individual using their God given gifts and talents for God's glory, whether that is for their leisure or for work.

Mission Statement

We are a non-denominational Christian Art School adhering to conservative values. We aim to be above reproach in curriculum and theory. MSOA Foundational Studies and Christian College for the Arts strongly support the classical arts. Our goal is to teach the secrets of the old masters, bringing back the craft of the Renaissance. Foundational to the visual arts program is representational drawing, mastery of which, opens the door to versatility in subject and medium.

MSOA instructors and staff are committed to excellence in teaching and in developing a positive class atmosphere. Small classes and individual attention help each student reach their maximum potential.

We aspire to create a School and Center for the Arts where different disciplines of the arts (such as drawing, painting, graphics, multimedia, music, dance, drama and film) work hand in hand; standing together, supporting and strengthening one-another, using the arts to minister to churches, the community and the world.

Statement of Faith

Masters School of Art holds to the inerrant Word of God. We believe in the whole canon of Scripture, both the Old and New Testament. We do not add or take away from the doctrines that are in the Bible. We do not promote teachings that go beyond Scripture. We strongly believe in creation, Scripture as the inspired Word of God, the right to life, the Trinity, the deity of Christ, salvation by grace alone through faith alone in Christ's shed blood for us and the resurrection.

Philosophy of Art

Learning from outside enables us to better express what's within. God is the Master Artist. Art takes nature (His creation) as its model. Visual and auditory communication is as much a language as the written and spoken word. What we see and hear provides our vocabulary. The stronger our vocabulary the clearer and more free the expression of our message.

Imagery, melody and the tongue are the most powerful means of communication. They capture our emotions and our hearts. They are the driving forces of culture.

The body is sacred, as is put forth in the Bible*. Nude life drawing is not necessary. Leading artistic resources for the human body do not show unnecessary detail. It is not necessary to view the unclothed form to understand and draw the inner skeletal and muscular relationships. It is not necessary to view the completely unclothed human form to dynamically and accurately compose the human form.

*Gen.3:7-8, 21; Gen 9:20-25; Is. 58:7,9

Guarantees:

Masters School of Art does not guarantee every student will become a Rembrandt. Success depends on the individual commitment to work, cooperation with teacher and classmates.

Masters School of Art Agreement Form

In order to be admitted to the school, both the parent and child must indicate their compliance with these policies by initialing each item as well as printing their name and date below.

_____ 1. Support Policy: Work with teachers, volunteer, or find a way you can help us help your children. MSOA is more than a school; it's a ministry. We put a lot of effort into the school to make it successful for your children. We strongly encourage parents to support our school to make it fun, successful, and continue to be affordable. Negative attitudes will not be permitted. If there is a legitimate complaint please take it to the office administrator, director, or instructor.

_____ 2. Respect Policy: Words such as "stupid, idiot, or shut up" or other demeaning words will not be tolerated. Students who bully or put down another student will be sent to the office after the first warning. If the student continues the behavior, MSOA will meet with the student and parents for a probation meeting. If the student continues he will be asked to leave without refunding the tuition. Any student or parent who gossips, slanders, or physically abuses another student or anyone at MSOA may be expelled.

_____ 3. School Grounds Policy: Students must remain in MSOA designated areas unless an instructor has otherwise granted permission. Students may not leave the campus during classes unless they are escorted by their parent or guardian. No smoking, drugs, or weapons on campus as doing so is grounds for expulsion. Dark or questionable literature is not allowed on the grounds of MSOA. Parents must notify the school when a student will be absent. Let the staff know if you will be more than 15 minutes late to pick up your child. We won't leave the school until all children are picked up.

_____ 4. Dress Policy: Students are required to dress modestly. Girl's shirts must cover their middle or tummy as well as their cleavage. No short skirts or shorts. Boys, we don't want to see your under shorts – in other words, no sagging. No negative or dark messages worn on shirts or tattoos. No gothic clothing or black trench coats. No black fingernail polish.

_____ 5. Electronics Policy: No text messaging. No electronic gaming. No Alternative music may be played allowed in class. Classical music may be offered during class by the instructor, with the exception of a few classes. I-pods are only allowed during class if the instructor permits their use. I-Pods are never allowed to be shared with another student. If violated, ipods will be taken to the office and the student will not have the privilege to bring one for the remainder of the term. Phones may not be used during class unless it is to call a parent or guardian.

_____ 6. Classroom & Supply Policy: Students must clean up their work area and they may not leave until the classroom and their work area is clean. General supplies, pencils, paper, erasers, and etc. are supplied by the school.

_____ 7. Exhibit Policy: One or two pieces per class of the students art work (instructor's discretion) must be in the end of the term Exhibit. This is an important time for the students and the instructors to celebrate the semester's work. Your attendance at the end of term Exhibit supports MSOA staff. MSOA reserves the right to post art work (not student pictures without permission, except for large group pictures, without names). Student pictures will be posted with parent's permission.

_____ 8. Financial Policy: Tuition is due the 20th of the month. If you are not able to keep this commitment, please talk to the Office Administrator about a payment plan as soon as possible. All student purchases will be added to the monthly invoice. Payment by check is preferred.

School Boundaries

Masters School of Art rents space from Cedar Hills Baptist Church. It is our desire to show thoughtfulness and consideration by respecting the boundaries that have been laid out for us by the church. We ask that you stay in MSOA designated areas at all times. Students are not allowed to wander around the church, sanctuary, or office. For safety reasons, students are also not allowed to use the park next door without permission and a MSOA instructor present. Again, we are grateful to Cedar Hills Baptist Church for allowing us the use of this space and we want to show our appreciation by respecting their property and their guidelines.

Daily Schedule

9:00am – 9:55am, First Period Classes

10:00am – 10:55am, Second Period Classes

11:00am – 11:45pm, Lunch

11:45pm – 12:40pm, Third Period Classes

12:45pm – 1:45pm, Fourth Period Classes

1:45 – 2:00pm, Clean-up Time

All students are required to be at school and in their classes by 9:00am. A bell is rung 5 minutes before the end of each class to signify that it is clean up time. Students are then dismissed from classes and given 5 minutes to get to their next class and be ready to work when class begins. The last class of the day has an added 5 minutes to accommodate the time it takes to completely clean the classrooms and return them to their original setting. Students should not leave their classes until the room is completely clean. Any students, who are able to help clean other classrooms in need, are greatly appreciated!

School Lunches

We have one microwave available, but our suggestion is to bring cold lunches. Please send healthy lunches for your children. A lot of sugar winds up some of the kids.

Guest Policy

All guests must sign in at the office and receive a visitor's pass. Visitors are welcome by appointment only. Students and parents who are checking out the school may come for an hour visit without paying a fee.

No guests are allowed in the classrooms unless it has been approved by the Director of Admissions. Guests are only allowed in classes if they will be taking classes for a day. Sibling guest or any guest taking classes for one day must pay a \$30 fee. Guests who do not participate in class must stay in the office until classes have been dismissed.

Volunteers

Most private schools request parents to volunteer to offset tuition. In order to keep our tuition low, we need the parents to work with us in fundraisers and volunteering at least once a semester.

Opportunities to Volunteer:

Parents can volunteer by watching the kids thirty minutes at lunch in order to give the teachers a break.

- Parents can volunteer to help clean up after school or an event.
- Parents/Students can volunteer to help set up at the beginning of the day.
- Fundraisers (Calendars and Online Auction)
- School Parties
- End of term Art Exhibit and Revue.

Absences

It is important for us to know when students will be away. We would appreciate it if you would let us know if your children are ill. We take roll in class to make sure students are in class. We must pay for the instructor if your children are there or not. If you are going to be away for a few weeks, you are still responsible to pay tuition. Your child's place is saved. Many of the classes have limited enrollment and waiting lists. If your child is going to be absent from school, please email westsidemsoa@gmail.com.

Tuition and Fees

Tuition payment is due around the 20th of the month. It helps us to be able to pay our rent and bills by the first of the month. If you prefer to send it by mail, mail it to MSOA Westside P.O. Box 3343, Clackamas, Oregon 97015. You can also bring it into the school office. If it doesn't work for you to pay on the 20th, let us know and we will work with you. If you are struggling with paying the tuition for hardship reasons let us know, and we will help you set up a payment plan and work out something to make school affordable.

There is a registration fee due at the beginning of every term. It should be paid when sending in your application and required forms for registration. The fee is \$35 per term, or \$60 if you are registering the full school year (Fall-Spring). The yearly registration is only applicable when registering in the Fall.

A supply fee is also due at the beginning of every term. The fee is \$15 if you are only taking one class; \$25 if you are taking 2 classes, and \$35 if you are taking 3-4 classes. This supply fee helps the school to provide basic supplies for the term such as paper, pencils, erasers, rulers, ink, etc. Please note that some classes require extra supplies, such as Painting and Color Pencil. See class descriptions on our website for individual class details.

If you are taking one class/week, your tuition will be \$50/month.

If you are taking two classes/week, your tuition will be \$100/month.

Full time students (3-4 classes/week), your tuition will be \$130/month.

Please note that our 20% sibling discount is only available to students that come full time. If you have any questions, or you are unsure what your tuition monthly amount is, please email us at westsidemsoa@gmail.com.

Lost & Found

All Lost items may be found in the “Lost and Found” container. Please see Stephen Teague if you are missing an item. MSOA is not responsible for any loss or damage done to personal property from fire, theft, or other causes. Items will be kept until the last day of classes per semester only. MSOA strongly encourages students to label their art supplies and their lunches with their name.

Scholarships

We plan to put fundraising money that we earn into the scholarship account. We have limited funds for scholarships, and for this reason we have fundraisers in order to make it possible for everyone to have the opportunity for an art education. Our school board makes decisions regarding our scholarships.

All scholarship students will be required to participate in our fundraisers every term. Our fundraisers are what provide us the opportunity to give scholarships. Please see our Scholarship Guidelines and Qualifications on our website’s ‘Admissions’ page.

Fundraisers

Our fundraisers are important to keep our tuition low. We encourage all of our families to get behind our upcoming calendar fundraiser for Fall, and our annual online auction fundraiser in the Spring. We want to give every serious art student the opportunity to receive an art education. For those who can, consider donating to our scholarship fund. We also accept 3rd party donations. Anything you do is appreciated. In all that we do to fundraise, the success of these events depends on the involvement of our MSOA families.

Class Changes

All classes are subject to change based on enrollment. We will do everything we can do to accommodate your wishes and needs. But, if we do not have enough students for a class, we cannot afford to hire a teacher for one or two students. It entirely depends on the student population to how many instructors and classes we can offer. At times, due to the fact a teacher moves, gets sick or other unknown reasons they can't continue to teach, we may have to close a class.

Students can only change classes the first two weeks of school and must be approved by our Director of Admissions. All parents will be notified via email of any changes the students request. Please visit our website to see our current course schedule.

The MSOA Student Handbook provides important information regarding our school, its procedures and requirements. Every effort has been made to provide current and accurate information; however, the administration reserves the right to alter or amend its rules, requirements or policies at any time. For the most accurate and up-to-date information, please consult the school's websites, www.msoawestside.com and www.msoaonline.com

MSOA Staff

Laura Fishkin – President and Co-Founder; Director of Education and Personnel

Evie Fishkin – Vice President and Co-Founder; MSOA Executive Director

Anna Harrison – Westside Campus Supervisor; MSOA Certified Instructor

Lisa Barnes – MSOA Director of Administration

Hannah LaTray – Figure Drawing, Cartooning, Color Pencil and Animal Drawing Instructor

Ethan Olson – Cartooning and Lego Animation Instructor

Kim Rojas - Spanish and Writing Instructor

Sarah LaTray – Drama, Choir, and Musical Theater Instructor

Fall 2017 Calendar of Events

October 4th – Fall Term Begins

November 15th – Thanksgiving Student Potluck Luncheon

November 22nd – Thanksgiving Break (no school)

December 13th – Fall Term Ends

December 13th – Fall Art Exhibit & Revue

Philippians 3:1-2

Therefore if there is any consolation in Christ, if any comfort of love, if any fellowship of the Spirit, if any affection and mercy, fulfill my joy by being like-minded, having the same love, being of one accord, of one mind.